• **Highlights from this Meeting (Burlingame):**
  - Reviewed Abstract Syntax Tree Metamodel (ASTM) Revised Submission
    • Voted to extend revised submission date to 11 Feb. 2008 (white ballet)
    • Agreed to review & vote on revised submission at Wash. DC meeting
    • Agreed to keep ASTM Submission to AB agenda for Wash. DC
  - Reviewed Software Metrics Metamodel (SMM) Revised Submission
    • Voted to extend revised submission date to 11 Feb. 2008 (white ballet)
    • Agreed to review & vote on revised submission at Wash. DC meeting
    • Agreed to add SMM Submission to AB agenda for Wash. DC
  - Tabled ADM Certification Discussion (on hold)
• **Highlights from this Meeting: (Burlingame)**
  – Reviewed Analysis Package RFP
    • Reviewed and voted to send to AB for passage
    • AB returned revision requests
    • Reviewed revised version and voted to send to AB for passage
    • Passed AB review
  – Software Assurance:
    • Voted to extend Evidence RFP LOI deadline to 31 Dec. 2007 (white ballet)
  – Planned ADM (Insurance & Govt) Information Days for 2008
    • Agreed to provide 2-hour session as part of government information session in DC on Tuesday morning (March 11th)
    • Finalized agenda for ADM session at Insurance Information Days in Stamford on Feb. 13th
    • Need to provide ADM Insurance speaker name over next week to Fred W.
Highlights from this Meeting (Burlingame):

- Reviewed ADM Modernization White Paper
  - Reviewed “horseshoe” model white paper (Khusidman & Ulrich)
  - Agreed to develop two white papers as basis for next set of standards:
    - Refactoring white paper (Ulrich)
    - Transformation white paper (Khusidman)

- Held Testing Discussion Group
  - Received a series of testing presentations (HP, IBM, CA, Matador)
  - Discussed goal of developing testing interoperability meta-model
  - Agreed to setup a ADMPTF Testing Working Group
  - Agreed to 1/2 day session in Wash. DC (Tue afternoon)
  - Companies are discussing commitment levels with there companies
Documents delivered from this Meeting:

- ADMTF/2007-12-02: Analysis RFP Revised
- ADMTF/2007-12-03: ADM Horseshoe White Paper
- ADMTF/2007-12-04: Testing Keynote Oara
- ADMTF/2007-12-05: SwA Presentation
- ADMTF/2007-12-06: CA Presentation Testing
- ADMTF/2007-12-07: IBM Presentation Testing
- ADMTF/2007-12-08: HP Presentation Testing
- ADMTF/2007-12-09: Matador Presentation Testing
- ADMTF/2007-12-10: Final Analysis Package RFP

Submitted by William Ulrich / Badge # 509746
• **Deliverables from this Meeting (Burlingame):**
  – Issued Analysis Package RFP
  – ADM Roadmap White Paper (Ulrich / Khusidman)
  – Testing Presentations
  – ASTM & SMM Comments

• **Future Deliverables (In-Process):**
  – Revised ASTM Submission (Feb. 11, 2008)
  – Revised SMM Submission (Feb. 11, 2008)
  – Refactoring / Transformation White Papers (Khusidman / Ulrich)
• Liaisons
  – N/A

• Agenda Items for the Next Meeting – Wash. DC:
  – ASTM Submission Review / Vote to send to AB (1.5 hours)
  – SMM Submission Review / Vote to send to AB (1.5 hours)
  – Discuss Analysis RFP Submission status (1 hour)
  – Deliver Refactoring & Transformation White Papers (2 hours)
  – Participate in Government Information Day ADM Overview
  – Testing Session (Tue. Afternoon)
    • Detailed agenda to be set by Mike Oara

*Note: ADMTF will meet on Monday & Tuesday in Wash. DC*